

Borough Council of  
**King's Lynn &  
West Norfolk**



# **ANNUAL COUNCIL MEETING**

## *Agenda*

Thursday, 16th May, 2019  
at 6.30pm

in the

**Assembly Room  
Town Hall  
Saturday Market Place  
King's Lynn**





King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX  
Telephone: 01553 616200  
Fax: 01553 691663

Dear Councillor

You are hereby summoned to attend the Annual Meeting of the **Borough Council of King's Lynn and West Norfolk** which will commence at **6.30 pm** on **Thursday, 16th May, 2019** in **The Assembly Room, Town Hall, Saturday Market Place, King's Lynn** to transact the business shown below.

Yours sincerely

Ray Harding  
Chief Executive

#### **BUSINESS TO BE TRANSACTED**

- 1. PRAYERS BY THE MAYOR'S CHAPLAIN**
- 2. TO RECEIVE APOLOGIES FOR ABSENCE**
- 3. DECLARATIONS OF INTEREST**

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.

- 4. MAYORS COMMUNICATIONS AND ANNOUNCEMENTS**

To receive Mayor's communications and announcements.

- 5. URGENT BUSINESS**

To receive any items of business which in the opinion of the Mayor are urgent.

- 6. ELECTION OF A COUNCILLOR TO HOLD OFFICE AS MAYOR OF THE BOROUGH OF KING'S LYNN & WEST NORFOLK AND TO BE CHAIRMAN OF THE COUNCIL FOR THE MUNICIPAL YEAR 2019/2020**

**7. ELECTION OF A COUNCILLOR TO HOLD OFFICE AS DEPUTY MAYOR OF THE BOROUGH OF KING'S LYNN & WEST NORFOLK AND TO BE VICE-CHAIRMAN OF THE COUNCIL FOR THE MUNICIPAL YEAR 2019/2020**

*At this point the Civic Party will withdraw for robing;  
On return the Mayor and Deputy Mayor are invested with their badges of office.*

**8. ADMINISTER THE OATH TO THE MAYOR**

The Deputy will sign the Oath at a later date.

**9. VOTE OF THANKS TO THE RETIRING MAYOR AND MAYORESS**

**10. TO MAKE PRESENTATIONS TO THE RETIRING MAYOR AND MAYORESS AND TO RECEIVE RESPONSES.**

**11. TO RECEIVE THE REPORT OF THE RETURNING OFFICER FROM THE ELECTIONS FOR THE BOROUGH COUNCIL OF KING'S LYNN AND WEST NORFOLK HELD ON 2 MAY 2019 (Pages 6 - 7)**

**12. TO APPOINT THE CHAIRMAN OF THE CABINET WHO WILL BE LEADER OF THE COUNCIL FOR THE FORTHCOMING FOUR YEARS AND NOTE THE APPOINTMENTS OF THE VICE-CHAIR AND OTHER MEMBERS OF THE CABINET.**

**13. PROPORTIONAL ALLOCATION OF SEATS (Page 8)**

To agree proportional allocation of seats with regard to the following Council Bodies in the Constitution in accordance with Section 15 of the Local Government and Housing Act 1989 (as amended by subsequent legislation), and in accordance with Section 16 of that Act, to appoint members to serve on them (a full membership list will be made available at the meeting):

- Appointments Board
- Licensing Committee
- Licensing and Appeals Board
- Planning Committee
- Standards Committee

Policy Review and Development Panels:

- Audit Committee
- Corporate Performance
- Environment and Community
- Regeneration and Development

#### **14. APPOINTMENT OF CHAIRMEN AND VICE-CHAIRMEN**

Appointment of Chairmen and Vice Chairmen of the following bodies:

- Appointments Board
- Planning Committee
- Licensing Committee
- Licensing and Appeals Board
- Standards Committee

Appointment of Chairmen of the following Bodies (Vice Chairmen will be appointed at the first meeting of the Body)

- Audit Committee
- Corporate Performance Panel
- Environment and Community Panel
- Regeneration and Development Panel

#### **15. POLITICAL PROPORTIONALITY OF TASK GROUPS**

To agree the following:

Task Groups with 10 Members – 5 Conservative, 3 Independent, 2 Labour

Task Groups with 6 Members – 3 Conservatives, 2 Independent, 1 Labour

Task Groups with 4 Members – 2 Conservative, 1 Independent, 1 Labour

#### **16. OUTSIDE BODIES**

To agree that any existing Members previously appointed to an outside body continue to serve until 18 June 2019 Cabinet or 4 July 2019 Council meeting, whichever is appropriate.

Ray Harding  
Chief Executive